

Programme
***Training the Trainers to Conduct Adult Literacy Effective Courses,
 Using Modern Education Theories and Technologies,***
 Grundtvig Workshop financed by the European Commission
 under reference number GRU-13-GRAT-15 B
 17th – 24th August, Bucharest

Date	Timetable	Topics	Trainer/Responsible
17.08 SUN		<i>Welcoming the participants at the airport and transferring them to the hotel; preparation of the participants for the next day. Welcome dinner</i>	Maria Draica, Mirela Năstase, Gina Petrescu
18.08 MON	9.30-11.30	Project Manager&Trainers presentation The main Objectives of the Workshop Presentation of participants – Experience/Expectation/Issues Interest	Maria Draica Nicoleta Fotiade Ligia Necula
	11.30-11.45	<i>Coffee Break</i>	
	11.45-13.30	Illiteracy; Definition, classifications, levels; Studies, Reports, initiatives of the European Commission; Causes and solutions Principles of the adult education, Profile of the adult illiterate.	Ligia Necula
	13.30-14.30	<i>Lunch Break</i>	
	14.30-17.30	Consequences for the adult training and trainers: adults have a unique identity; they are not empty vessels; they are not children; they learn by experience and it is difficult for them to unlearn Sensitivity to cultural differences	Ligia Necula
19.08 TUE	9.30-11.30	The purpose of teaching/training; The training cycle Appropriate effective teaching/training methods Activating teaching/training Motivation and transference	Ligia Necula
	11.30-11.45	<i>Coffee Break</i>	
	11.45-13.30	Media Literacy in Adult Functional Literacy Training – First part Comprehension/representation/media education concepts and methods; practical session	Nicoleta Fotiade
	13.30-14.30	<i>Lunch Break</i>	
	14.30-17.30	Young adults/Senior adults - The motivation to learn Learning Styles and age specific differences Effective learning in the Digital Era E-learning and media tools; Online search of information	Ligia Necula Nicoleta Fotiade
	17.30-19.30	Visit of the Village Museum	Gina Elena Petrescu
20.08 WED	9.30-11.30	Planning and design of the training Trainee Needs Assessment Learning Objectives Designing Lesson Plans and Curricula	Ligia Necula

	11.30-11.45	Coffee Break	
	11.45-13.30	Effective Communication in training Choice of the learning welcoming environment Exercises in training - Interactive learning	Ligia Necula
	13.30-14.30	Lunch Break	
	14.30-17.30	Media Literacy in Adult Functional Literacy Training – Second Part Comprehension/representation/media education concepts and methods; practical session	Nicoleta Fotiade
21.08 THU	9.30-11.30	How to update the learning methods - Methods and tools Community learning/Team learning/Individual learning Social media & E-learning Study cases/Debate/Exercises	Ligia Necula
	11.30-11.45	Coffee Break	
	11.45-13.30	Power point – computer aided presentation tool Individual presentation Evaluation methods, test tools development	Ligia Necula
	13.30-14.30	Lunch Break	
	14.30-16.30	Visit of the House of the Parliament	Gina Elena Petrescu
	17.00-20.00	Evaluation methods, exercises	Ligia Necula
22.08 FRI	9.30-11.30	The main psychological issues in the training process Emotional Intelligence EQ/Rational Intelligence IQ Multiple Intelligences Tests and exercises	Ligia Necula
	11.30-11.45	Coffee Break	
	11.45-13.30	Persuasive Communication/Social Abilities & Motivation Negotiation/Crisis management Practice session	Ligia Necula
	13.30-14.30	Lunch Break	
	14.30-17.30	Simulation of a lesson - Individual presentations Feed-back and improving solutions	Ligia Necula
23.08 SAT	9.30-11.30	Simulation of a lesson - Individual presentations Feed-back and improving solutions	Ligia Necula
	11.30-11.45	Coffee Break	
	11.45-13.30	EU Founding Opportunities From the idea to the project Identifying Community/Target group needs SMART Objectives, Activities, Results	Maria Draica
	13.30-14.30	Lunch	
	14.30-17.30	Final Evaluations, Conclusions	Maria Draica
	19.00–21.00 (or more)	Dinner Party	
24.08 SUN		<i>Transferring the participants from the hotel to the airport</i>	Maria Draica, Mirela Năstase, Gina Petrescu

Maria Mioara Draica, project manager of the Workshop, is an authorized trainer and project manager. She is the President of the host organisation.

She graduated the Faculty of Romance, Classical and Oriental Languages, University of Bucharest in 1975, courses on foreign trade, management, media, training of trainers, organized by BBC, DW Radio Training Centre, as well as Centro del Estudios del' Periodisme, either in Romania or in Germany and Spain. She also graduated Public Relations at the Faculty of Journalism and Communication Sciences, University of Bucharest and courses in the field of European funded projects, organized by "Pixel Associazione", Florence, Italy (Grundtvig scholarship) and "Training and Development GETJM", Bucharest.

She was a teacher of French and English, a foreign trade expert, a vocational training expert, then training adviser at the Romanian public radio, project manager of 4 successful Leonardo da Vinci projects, a vocational training expert (Radio Romania's project "ACCES to qualification/requalification – pledge of success in the labour market for employees", financed by the Human Resources Development Sectoral Operational Programme - POSDRU) and an independent evaluator for the LLLP Romanian National Agency (ANPCDEFP)

Ligia Dana Necula, the coordinating trainer of the Workshop is an authorized trainer and project manager. She is the Training Dept. Coordinator of the host organisation.

She graduated the Romanian-French section of the Faculty of Letters, Bucharest University, then two Masters at Bucharest University, one on Theory of literature-comparative literature - Faculty of Letters, and one on Community development-Social Anthropology, Faculty of Sociology, then the train the trainer course conducted in Romania by the Deutsche Welle Radio Training Centre, the Train the Trainer, Phare Romanian Program, Bucharest, and the project "Tuning into Diversity" – Multiculturalism in European Media, Centre for Independent Journalism, Haga (Holand), Sofia (Bulgaria), courses on Management of structural funds, on Practitioner NLP and Coaching NLP at Competent Consulting, Bucharest.

She is an experienced journalist and appreciated authorized trainer in the field of journalism, communication, culture, literature, management of performance and has also an experience as a Manual Writing Expert within the Project "CALE" financed by the Human Resources Development Sectoral Operational Programme - POSDRU.

Nicoleta Fotiade, trainer within the Workshop, is President of Mediawise Society – a young media education and research centre, based in Bucharest.

She studied Journalism in Romania and graduated with a MA in Communication from the University of Westminster in London (UK).

She has been working in the field of media education, media research, human rights and election for eleven years. Nicoleta advocates for media education in all forms of training and is involved in media literacy and research projects at national and international level. She coordinated and (co) authored media research studies, two media literacy textbooks and several other media education materials for teachers and pupils alike. Her areas of expertise are media research, media literacy education, human rights, project management and election observation.